

SECRET

OFFICE OF TRAINING

NOTICE
No. 20-69

13 June 1969

SUBJECT: OTR Approving Officers for Overtime

25X1A

1. [REDACTED] states the Agency policy regarding hours of work, leave and pay. Supervisors are responsible for reviewing provisions of this regulation, especially its application to overtime work and compensation.

2. Only the following officials within the Office of Training are authorized to approve overtime:

Deputy Director of Training

Executive Assistant

Chief, Management/EA

25X1A Chief, Language School

25X1A [REDACTED]

Chief, Support [REDACTED]

25X1A

[REDACTED]
HUGH T. CUNNINGHAM
Director of Training

Distribution:

Key 1-A

All School and Staff Chiefs

25X1A [REDACTED]

SECRET

GROUP I
Excluded from automatic
downgrading and
declassification